

Draft Minutes
Quincy Township Board of Supervisors
April 6, 2021

Members present: Kerry Bumbaugh, Robert Gunder, Edward Wilson

1. The Regular Meeting of Quincy Township Board of Supervisors was called to order at 6:30 p.m. by Chairman Wilson followed by the Pledge of Allegiance. Employees Ray Geesaman, Secretary Laura Justus, Road Master Corey Kaiser, Jim Kauffman and Assistant Secretary Cathy Kozain and ten (10) residents were present.
2. **Initial Public Comment:** None
3. **Approval of Minutes:** The minutes of March 18, 2021 and all the bills for February 2021 and March 2021, excluding those paid to any individual Supervisor, were approved on a Bumbaugh/Gunder motion. Motion carried unanimously.
4. **Report on Executive Session held Friday, March 26, 2021 at 9:00 a.m. – 9:47 a.m. to discuss Personnel Issues:**
Those present were Solicitor Linus Fenicle, Chairman Ed Wilson, Kerry Bumbaugh and Robert Gunder. A discussion was held about Robert Gunder's retirement. No decisions were made at that meeting.
5. **Program Coordinator Robert Gunder Retirement:** Discussion took place on future grant work and land use permits that cannot be handled in the office. The Elected Auditors at their April 1, 2021 special meeting set a non-working Supervisor pay rate for Robert Gunder of \$14.25 for any tasks he does for Quincy Township. It was determined to make a recommendation to the Elected Auditors to set a pay rate of \$25.00 per hour, not to exceed 20 hours per week, for specific tasks set by the Board of Supervisors for the grants and land use permits. This was done due to the cost that the Township would bear if an outside source such as an engineer would complete these tasks. Discussion further took place on accepting Robert Gunder's retirement/resignation letter. The letter was accepted after the correction of removing/striking out the words "Administrative Officer" with only the job title of Program Coordinator being used. This is in accordance with the 2006 minutes where the job was created as Program Coordinator. This was a motion made by Bumbaugh and seconded by Wilson. Gunder abstained. Motion carried.
6. **Thank You to Robert Gunder:** Appreciation was expressed to Robert Gunder for his years of service to Quincy Township. Bumbaugh expressed that the Township should have a dinner in recognition of Gunder's retirement.
7. **Hiring Robert Gunder to finish grant and process land use permits:**
A Bumbaugh/Wilson motion approved that due to what it would cost the Township if we paid an outside source to finish the grant upon Bob's retirement, we should make a recommendation to the Board of Elected Auditors, for the specific tasks of the grant and any land use permits that cannot be handled out of the office at a \$25.00 rate per hour. Gunder abstained. Motion carried.

8. **Planning Commission Appointment:** A Wilson/Bumbaugh motion appointed Robert Gunder to the Planning Commission to fulfill the term expiring in 2022 of Jill Schooley who went off the Planning Commission because she serves as an Elected Auditor. Gunder abstained. Motion carried.
9. **Daniel Sprecher Agreement:** A Bumbaugh/Gunder motion tabled the Daniel Sprecher Agreement until we have the agreement from Solicitor Fenicle to review. Motion carried unanimously.
10. **Mont Alto Inter-Municipal Agreement:** This agreement has been reviewed by the Quincy Township Sewer Authority and the Authority's Solicitor, David Rahausser. Quincy Township does not have a sewer line within the distance of Penn State. Penn State has requested to hook onto Mont Alto's sewer line and since our line is not close, we do not have any authority to prevent them from doing so. The agreement is specific to this situation and for this building only on the Penn State Mont Alto Campus. A Bumbaugh/Gunder motion approved the Board of Supervisors Chairman signing the Mont Alto Inter-Municipal Agreement as written, under the advisement of Solicitor Rahausser. Motion carried unanimously. The agreement was signed by Chairman Ed Wilson.
11. **Presbyterian Senior Living Well Agreement:** This agreement gives us the authorization and an easement to do a test well to see if there is water there, if there is no water we will have to pull out. If there is water, PSL will grant us a permanent easement and discuss the development of the permanent well. Bumbaugh made a motion to authorize the test well to be done so that we can see what we have. After further discussion on possible costs Bumbaugh amended his motion to authorize \$25,000.00 be spent for a test well. Motion was seconded by Gunder. Motion carried unanimously. The agreement was signed by Chairman Ed Wilson.
12. **Mont Alto Ambulance Association Request:** A Bumbaugh/Gunder motion authorized a \$100.00 donation to the Mont Alto Ambulance Association Cornhole Tournament to be held on May 1, 2021. Motion carried unanimously.
13. **Knouse Water Agreement/Subdivision:** Robert Gunder reported that according to Lee Royer's office they have already recorded the agreement that was required for the subdivision.
14. **Authorize Advertising Bids for Services and Materials:** A Gunder/Bumbaugh motion authorized advertising the bids for services and materials. Motion carried unanimously. Gunder amended said motion to include: All bids must be turned into the Quincy Township Office by 4:00 p.m. on May 19, 2021. Bids will be opened at the Supervisor Workshop on May 20, 2021. Bumbaugh seconded the amended motion. Motion carried unanimously.
15. **Supervisor Comments:**
Bumbaugh reported that Eric Kauffman brought in the subdivision for the Samuel H. and Janice L. Kuhns Revocable Living Trust lot addition.
A Bumbaugh/Gunder motion approved the Kuhns subdivision pending review and approval by the Planning Commission. Motion carried unanimously.

Gunder reported that there was an incident at Monn Drive. A tractor trailer took down cable lines. Hugh Gunder would like a No Outlet sign put up on Monn Drive. Bumbaugh stated we cannot do that because it has a cul-de-sac at the end, and it meets liquid fuels requirements. Gunder reported that tractor trailers have turned around on Monn Drive.

16. **Secretary Questions/Comments:** Assistant Secretary Cathy Kozain asked for clarification on the grant money for the Tomstown Road Project. The Supervisors gave direction to pay any Tomstown Water Project bills from the Water Project Account. Cathy also asked if we were planning to pay back the Well 7 expenses that were paid from General Fund from the \$100,000.00 allotted to Well 7 that is in the Water Project Account (that came from the bond refinance). The Supervisors instructed to pay the remaining bills that will result from the completion of Well 7 from the Water Project Account, then if funds are remaining from the \$100,000.00, we can reimburse the General Fund.
17. A Wilson/Gunder motion approved adjourning for Executive Session to discuss Personnel issues at 7:15 p.m. Bumbaugh was opposed.
18. The meeting reconvened at 7:46 p.m.
19. A Bumbaugh/Gunder motion approved re-advertising the future position beginning on April 12, 2021 for 30 days. Any applications that come in will be copied by the Secretary and given to each Supervisor to review independently. Supervisors will cancel the April 22, 2021 Workshop and then discuss the applicants at the May 20, 2021 Workshop. Motion carried unanimously.
20. A Bumbaugh/Gunder motion to table the request from the Waynesboro Ambulance Squad until more information is received regarding their request. Motion carried unanimously.
21. It was brought to Bumbaugh's attention that we have a resident who has a balance over \$9,000.00 and the account has not been turned over to Portnoff. Bumbaugh is reporting this to the Board. Bumbaugh stated that anyone who has a large balance has been turned over to Portnoff for collection. Bumbaugh also stated that a motion should be made to authorize turning this over for collection. A Gunder/Bumbaugh motion authorized turning a \$9,000.00 outstanding sewer bill over to the Portnoff Law Associates, Ltd. who handles our collections. Motion carried unanimously.
22. **Final public comment:** Resident Heather Beegle had questions about the qualifications, salary, and hours for the open position. Resident Cathy Misner also had questions about the qualifications and salary for the new position.
23. The meeting adjourned on a Bumbaugh/Wilson motion at 9:40 p.m. Motion carried unanimously.

Respectfully,

Laura A. Justus, Secretary