

**Draft Minutes**  
**Quincy Township Board of Supervisors**  
**Workshop – February 18, 2021**

**Members present:** Kerry Bumbaugh, Robert Gunder, Edward Wilson

1. The Workshop Meeting of Quincy Township Board of Supervisors was called to order at 8:30 a.m. by Chairman Wilson followed by the Pledge of Allegiance. Employee Corey Kaiser was present.
2. There was no initial public comment.
3. The minutes of January 4, 2021 and all the bills for January, 2021, except those paid to the Supervisors, were approved on a Gunder/Bumbaugh motion. Motion carried unanimously.
4. **Tomstown Road Water Update:** Supervisor Bumbaugh reported that Garrett Vandebroke met with Bumbaugh to review easements and did a site visit with Supervisor Gunder and Matt Birely. Bumbaugh reported that we still have to install meter pits, install laterals into the homes and disinfect the line. Supervisor Gunder reported that receipts totaling \$106,691.45 were submitted for November, December and January.
5. **Land Fill Road:** A Wilson/Bumbaugh motion approved a \$20.00 per month lease fee with an agreement for both Mark Rhodes (farm ground) and Daniel Sprecher (septic drainage field until such time that sewer is available at which time he will hook to sewer with all applicable fees). This motion was amended by Wilson and seconded by Bumbaugh to make it an annual fee of \$240.00 due the first of the year for the lease of the ground ( \$20.00 per month X 12 this constitutes the annual cost. ) Motion carried unanimously.

Supervisor Wilson directed Gunder to contact Solicitor Fenicile regarding the status of an agreement for the lease of Quincy Township grounds that could be terminated at any time for the annual amounts stated above with the following conditions: (1) Sprecher needs to correct and retain the storm water on his property and agrees that when sewer becomes available he will hook onto the sewer with all applicable costs and fees. (2) Also an agreement for Mr. Rhodes for leasing the ground adjacent to his farm that he currently farms. Both of these agreements are to state clearly that these are Quincy Township property and the agreements can be terminated at any time.

6. **PSATS Conference Attendees:** A Bumbaugh/Gunder motion approved to authorize any employee to attend the PSATS conference.
7. **Rural Waters:** Bumbaugh reported that the Rural Waters Conference has been postponed until August.
8. **Quincy Sewer Authority:** A Gunder/Bumbaugh motion approved Aaron Moats to serve another term on the Quincy Sewer Authority. Motion carried unanimously.

9. **Planning Commission:** A Bumbaugh/Gunder motion approved Jason Piatt from Piatt Law Firm to serve as the Solicitor for the Planning Commission at a rate of \$150.00 per hour on an as needed basis. Motion carried unanimously.
10. **2020 Per Capita Tax Exonerations:** A Bumbaugh/Gunder approved the Per Capita Tax exonerations presented by Tax Collector Debbie Gift. Motion carried unanimously.
11. **Salt Shed:** Discussion took place regarding the need to begin planning the construction of a salt storage shed on our Landfill Road property by our maintenance shed with the funds from the timber sale.
12. **Supervisor Comments:**

*Bumbaugh* reported that the new truck that was approved to be purchased by the board on December 17, 2020 was delivered. The truck for the road crew arrived being more expensive and not meeting the needs for which it was purchased. Bumbaugh and the Road Crew spoke with the salesman from Fisher Chevrolet regarding this issue. The salesman said that we can continue to use this truck until our truck arrives, not to exceed 5,000 miles. The new truck should be here in or about July and will be less expensive. *Bumbaugh* also reported that salt has been an issue this year.

*Gunder* reported that the closing for the Bond refinancing will be on March 4, 2021. The paying agent will be M&T with Wilmington Trust as the paying agent. The necessary paperwork was completed and sent back to them agreeing to their fees of \$1,250.00. Those fees along with \$1,565.00 for completion of the self-liquidating debt report from William A. Brindle Associations Inc will be paid as part of the settlement. *Gunder* also reported that Galen Hess contacted us to report that when removing gas tanks at the property he purchased from Danny Baer on Route 316 contamination was discovered. Hess provided us with the DEP notification that will be placed in his parcel file here at the Township Office. It was mentioned that a letter should be sent to Galen Hess asking him to work with Danny Baer to remove the buses off of that property. *Gunder* also reported that we received a Thank You from the Census for providing information. Quincy Township had a 72.3% response; Franklin County had a 74.9% response while Pennsylvania had a 69.6% response. *Gunder* also reported that the water mainline grant for PSL on Mentzer Gap should come through this year. The National Pollution Discharge Permit has been extended through 2024.
13. **Covid Vaccine:** A Gunder/Bumbaugh motion approved giving up to 4 hours leave to get the Covid vaccine. Motion carried unanimously.
14. A Wilson/Gunder motion to adjourn for Executive Session at 9:04 a.m. Motion carried.
15. The meeting reconvened at 9:14 a.m.
16. **Matthew Birely:** Chairman Wilson noted that we officially approved re-hiring Matthew Birely with a vehicle as part of his package instead of medical insurance. A Wilson/Bumbaugh motion approved that if Matthew Birely terminates his employment again, he cannot be paid for the 2/3 of the sick days that he has already been paid when he left in 2020. He can only be paid for sick leave accrued from his re-hire date. Motion carried unanimously.

17. **Program Coordinator Retirement:** Supervisor Gunder would like to bring someone in to learn his job in preparation for his retirement by April 1, 2021. Wilson asked Gunder to prepare a job description Summer of 2020. Bumbaugh stated that he did not see the job description and would like a copy of the job description to review. Bumbaugh questioned how many hours would be worked by the new employee and by Gunder, to not exceed 40 hours per week. Gunder titled the position a “Planner Estimator” and believes the person would need a college degree and possibly be an Engineering Tech of some type. Gunder sees this new employee handling grants, Chapter 94 report, Sludge reporting as well as being our Zoning Officer. This matter will be discussed further at our next meeting.
18. **Trailer for the fuel Tank:** The Road Crew has removed the fuel tank from the green truck that was traded for the new truck and would like to put it on a trailer to avoid having it rust. Employee Tim Goetz has a trailer for sale for \$1,000.00. Goetz’s trailer has a tank with a pump on it that can be used to clean drains and hydroseed. Supervisor Gunder and Road Crew Foreman Corey Kaiser will look at Goetz’s trailer and see what his best price is before our next meeting. Supervisor Wilson suggested looking into an enclosed trailer.
19. **Grant Deadline:** Supervisor Gunder reported that the deadline for grants is April 15, 2021. Bumbaugh suggested that we should check with the Park Committee to see if anyone would like to work on a grant for the Quincy Township Park. Gunder does not believe there would be anyone on the committee capable doing that. Wilson suggested that for future grants we should check with a girl in Waynesboro who writes grants.
20. There was no final public comment.
21. The meeting adjourned on a Bumbaugh/Gunder motion at 9:30 a.m. Motion carried unanimously.