

**AMENDMENT TO AGREEMENT FOR COLLECTION OF
DELINQUENT MUNICIPAL CLAIMS
ON BEHALF OF QUINCY TOWNSHIP**

Quincy Township (the “Township”) and Portnoff Law Associates, Ltd. (“Portnoff”) have heretofore entered into an Agreement for Collection of Delinquent Municipal Claims on Behalf of Quincy Township (the “Agreement”), executed by the Township on June 6, 2017 and by Portnoff on June 9, 2017; amended by Addendum executed by the Township on October 2, 2018 and by Portnoff on October 11, 2018; amended by Addendum to include the collection of delinquent water usage and tapping fees executed by the Township on January 24, 2019 and by Portnoff on January 31, 2019; amended by Addendum executed by the Township on October 17, 2019 and by Portnoff on October 29, 2019; amended by Addendum executed by the Township on October 6, 2020 and by Portnoff on October 7, 2020; and amended by Addendum executed by the Township on October 14, 2021 and by Portnoff on March 8, 2022. The parties wish to amend the Agreement as follows:

1. Any and all fees listed in the Agreement shall hereby be replaced with the updated fee schedule set forth on Exhibit “A” attached hereto.
2. All other terms and conditions of the Agreement shall remain in full force and effect.

Quincy Township

Portnoff Law Associates, Ltd.

By: _____

By: _____

Attest: _____

Attest: _____

Date: _____

Date: _____

EXHIBIT "A"

Legal Fees

Initial review and sending first legal demand letter	\$175.00
File Lien and prepare Satisfaction	\$250.00
Prepare Writ of Scire Facias	\$250.00
Prepare and mail letter under Pa. R.C.P. 237.1	\$ 50.00
Prepare Default Judgment	\$175.00
Research, prepare and obtain re-issued Writ	\$175.00
Prepare Praeipce to Amend	\$100.00
Prepare Motion to Amend	\$150.00
Prepare Motion for Alternate Service	\$250.00
Prepare Motion to Consolidate Claims	\$250.00
Amend claim to add United States as defendant	\$250.00
Prepare Writ of Execution	\$800.00
Preparation for sheriff's sale; review schedule of distribution and resolve distribution issues	\$400.00
Prepare Motion to Continue Sheriff's Sale	\$ 50.00
Prepare Petition for Free and Clear Sale	\$400.00
Preparation and service of Subpoena	\$100.00
Presentation of Motion or Petition	\$ 50.00
Services not covered above	At an hourly rate between \$75-\$275 per hour

Collection Fees

Validation notice	\$ 25.00 per notice
Notice of delinquent claim and fee shifting	\$ 40.00 per notice, plus applicable postage
Bookkeeping fee for payment plan of 3 months or less	\$ 25.00
Bookkeeping fee for payment plan of more than 3 months	\$ 50.00
Handling fee for returned check	\$ 25.00

Payoff Fee

Providing guaranteed payoff to third parties	\$ 25.00
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